

**Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors**

PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels

YOUR LICENSE WILL EXPIRE DECEMBER 31, 2022

Professional Engineer. Renewal Fee:
\$80.00 – if postmarked prior to December 31

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN DECEMBER 31. Write your license number on your payment.

**IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND
RENEWAL FEES WILL INCREASE TO:**

\$120.00 - January 1 to February 28, 2023
\$160.00 - March 1, 2023 to December 31, 2024
NOTICE renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

PDH Carryover (visit online roster to view): _____
Name: _____ PE#: _____
Address: _____
City: _____ State: _____ Zip+4: _____ – _____

☐ Same as above ☐ Change Address to (check one): Home: ☐ Other: ☐ School: ☐ Work: ☐

If Other or School enter Name: _____

If Work, enter Company Name: _____

Address: _____ Ste/Bldg/Floor: _____ (if applicable)

City: _____ State: _____ Zip+4: _____ – _____

E-Mail: _____ Primary Phone: (____) _____ – _____ Ext: _____

Secondary: (____) _____ – _____ Ext: _____ Fax: (____) _____ – _____

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Answer the following 3 questions – provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

1. Are there any complaints or enforcement actions pending against you by another licensing board? YES: _____ NO: _____
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES: _____ NO: _____
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES: _____ NO: _____

Enter your PDH Carryover as shown in the Online Roster: _____. For renewal requirements including PDH credit conversion, record maintenance, and exemptions, visit Article 19 of the Board's Rules on our website.

Select one of the following 3 options:

- ☐ **I request my license be renewed – I earned _____ (round to 0.5) PDH between January 1, 2021 and December 31, 2022.**
A total of 30 are required per renewal period (combination of new/carryover hours).
- ☐ **I request my license be renewed and claim an exemption from the PDH requirement based upon (select one):**
- ☐ New Licensee since November 1, 2020
OPTIONAL Between November 1, 2020 and December 31, 2022 I earned _____ (round to 0.5) PDH.
 - ☐ Requesting Inactive Status.
 - ☐ Active duty in the US Armed Forces between Jan 1, 2021 & Dec 31, 2022.
 - ☐ Requesting Exempt Status (*I was born before Jan 1, 1958 AND a PE Licensed before Jan 1, 1998*).
- ☐ **I request my license be placed in a Non-Renewed Status.** This form is being returned without fees and remove my name from future mailings.

CERTIFICATION – I acknowledge that any person who gives false evidence in the attempt to obtain licensure shall be subject to disciplinary action by the Board.

Printed Name: _____ Date: ____/____/____

Signature: _____ PE # _____

BOARD USE ONLY: Receiver Initials: _____
Date Received: _____

Applicant Type: Licensee ☐ Other Payment received
Type Payment: ☐ Cashier's Check ☐ Company Check
☐ Money Order ☐ Personal Check ☐ Temp Check

Payment Identifier: _____

Total Payment: \$80 \$120 \$160

Receipt Type(s): Renewal Fee – Professional Engineer \$80.00
Renewal Fee – Professional Engineer – Late (1-60 days) \$40.00
Renewal Fee – Professional Engineer – Late (61+ days) \$80.00