

**Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors**

PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels

**01/01/2022-12/31/2023 Renewal Notice for
Professional Engineer – License Ends with Odd Number**

YOUR LICENSE WILL EXPIRE DECEMBER 31, 2021

Professional Engineer. Renewal Fee:
\$80.00 – if postmarked prior to December 31

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN DECEMBER 31. Write your license number on your payment.

IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND RENEWAL FEES WILL INCREASE AS FOLLOWS:

\$120.00 - January 1 to February 28, 2022
\$160.00 – March 1, 2022 to December 31, 2023
NOTICE renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

Name: _____ PE#: _____
Address: _____
City: _____ State: _____ Zip+4: _____ - _____

Same as above Change Address to (check one): Home: Other: School: Work:

If Other or School enter Name: _____
If Work, enter Company Name: _____

Address: _____ Ste/Bldg/Floor: _____ (if applicable)
City: _____ State: _____ Zip+4: _____ - _____
E-Mail: _____ Primary Phone: (____) _____ - _____ Ext: _____
Secondary: (____) _____ - _____ Ext: _____ Fax: (____) _____ - _____

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Answer the following 3 questions – provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

1. Are there any complaints or enforcement actions pending against you by another licensing board? YES: _____ NO: _____
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES: _____ NO: _____
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES: _____ NO: _____

Enter your PDH Carryover as shown in the Online Roster: _____. For renewal requirements including PDH credit conversion, record maintenance, and exemptions, visit Article 19 of the Board's Rules on our website.

Select one of the following 3 options:

- I request my license be renewed – Between January 1, 2020 and December 31, 2021 I earned _____ PDH (round to 0.5).**
A minimum of thirty PDH are required, visit Article 19 of the Board's Rules for more information.
- I request my license be renewed and claim an exemption from the PDH requirement based upon (select one):**
- New Licensee since November 1, 2019
OPTIONAL Between November 1, 2019 and December 31, 2021 I earned _____ (round to 0.5) PDH.
 - Requesting Inactive Status.
 - Active military duty between Jan 1, 2020 & Dec 31, 2021.
 - Age and Experience (requesting Exempt Status): *I was born before Jan 1, 1957 **AND** licensed as a PE before Jan 1, 1997..*
- I request my license be placed in a Non-Renewed Status.** I am returning this form without fees and request my name be removed from future mailings.

CERTIFICATION – I acknowledge that any person who gives false evidence in the attempt to obtain licensure shall be subject to disciplinary action by the Board.

Printed Name: _____ Date: ____/____/____

Signature: _____ PE # _____

BOARD USE ONLY: Receiver Initials: _____
Date Received: _____

Applicant Type: Licensee Other Payment received
Type Payment: Cashier's Check Company Check
 Money Order Personal Check Temp Check
Payment Identifier: _____
Total Payment: \$80 \$120 \$160
Receipt Type(s): Renewal Fee – Professional Engineer \$80.00
Renewal Fee – Professional Engineer – Late (1-60 days) \$40.00
Renewal Fee – Professional Engineer – Late (61+ days) \$80.00