

**Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors**

PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels

**07/01/2021-06/30/2023 Renewal Notice for
Professional Surveyor – License Ends with Odd Number**

YOUR LICENSE WILL EXPIRE JUNE 30, 2021

Professional Surveyor. Renewal Fee:
\$60.00 – if postmarked prior to June 30

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN JUNE 30. Write your license number on your payment.

**IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND
RENEWAL FEES WILL INCREASE AS FOLLOWS:**

\$90.00 – July 1 to Aug. 31, 2021

\$120 – September 1 to June 30, 2023

NOTICE renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

PDH Carryover (visit online roster to view): _____
Name: _____ PS#: _____
Address: _____
City: _____ State: _____ Zip+4: _____ - _____

Same as above Change Address to (check one): Home: Other: School: Work:

If Other or School enter Name: _____

If Work, enter Company Name: _____

Address: _____ Ste/Bldg/Floor: _____ (if applicable)

City: _____ State: _____ Zip+4: _____ - _____

E-Mail: _____ Primary Phone: (____) _____ - _____ Ext: _____

Secondary: (____) _____ - _____ Ext: _____ Fax: (____) _____ - _____

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Answer the following 3 questions – provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

1. Are there any complaints or enforcement actions pending against you by another licensing board? YES: ____ NO: ____
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES: ____ NO: ____
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES: ____ NO: ____

Enter your PDH Carryover as shown in the Online Roster: _____.

Select one of the following 3 options:

- I request my license be renewed – Between July 1, 2019 and June 30 2021 I earned _____ PDH (round to 0.5) which includes 2 PDH in AR Standards of Practice No. 1 for Property Boundary Surveys and Plats.**
- Effective 9/1/2020, a Professional Surveyor is required to have at least two PDH of AR Standards of Practice No. 1 for Property Boundary Surveys and Plats for each renewal period. A minimum of thirty PDH are required, visit Article 19 of the Board's Rules for more information.*
- I request my license be renewed and claim an exemption from the PDH requirement based upon (select one):**
- New Licensee since May 1, 2019.
OPTIONAL Between May 1, 2019 and June 30, 2021 I earned _____ (round to 0.5) PDH.
 - Requesting Inactive Status.
 - Active military duty between July 1, 2019 & June 30, 2021.
 - Age and Experience (requesting Exempt Status): *I was born before July 1, 1961 **AND** licensed as a PS before July 1, 2001.*
- I request my license be placed in a Non-Renewed Status.** I am returning this form without fees and request my name be removed from future mailings.

CERTIFICATION – I acknowledge that any person who gives false evidence in the attempt to obtain licensure shall be subject to disciplinary action by the Board.

Printed Name: _____ Date: ____/____/____

Signature: _____ PS # _____

BOARD USE ONLY: Receiver Initials: _____
Date Received: _____

Applicant Type: Licensee Other Payment received
Type Payment: Cashier's Check Company Check
 Money Order Personal Check Temp Check

Payment Identifier: _____

Total Payment: \$60 \$90 \$120

Receipt Type(s): Renewal Fee – Professional Surveyor \$60.00
Renewal Fee – Professional Surveyor– Late (1-60 days) \$30.00
Renewal Fee – Professional Surveyor – Late (61+ days) \$60.00