

**Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors**

PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels

**01/01/2021-12/31/2022 Renewal Notice for
Professional Engineer – License Ends with Even Number**

YOUR LICENSE WILL EXPIRE DECEMBER 31, 2020

Professional Engineer. Renewal Fee:
\$80.00 – if postmarked prior to December 31

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN DECEMBER 31. Write your license number on your payment.

**IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND
RENEWAL FEES WILL INCREASE AS FOLLOWS:**

\$120.00 - January 1 to February 28, 2021
\$160.00 – March 1, 2021 to December 31, 2022
NOTICE renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

PDH Carryover (visit online roster to view): _____
Name: _____ PE#: _____
Address: _____
City: _____ State: _____ Zip+4: _____ - _____

Same as above Change Address to (check one): Home: Other: School: Work:
If Other or School enter Name: _____
If Work, enter Company Name: _____
Address: _____ Ste/Bldg/Floor: _____ (if applicable)
City: _____ State: _____ Zip+4: _____ - _____
E-Mail: _____ Primary Phone: (____) _____ - _____ Ext: _____
Secondary: (____) _____ - _____ Ext: _____ Fax: (____) _____ - _____

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Answer the following 3 questions – provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

1. Are there any complaints or enforcement actions pending against you by another licensing board? YES: _____ NO: _____
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES: _____ NO: _____
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES: _____ NO: _____

Enter your PDH Carryover as shown in the Online Roster: _____. For renewal requirements including PDH credit conversion, record maintenance, and exemptions, visit Article 19 of the Board's Rules on our website.

Select one of the following 3 options:

- I request my license be renewed – I earned _____ (round to 0.5) PDH between January 1, 2019 and December 31, 2020. A total of 30 are required per renewal period (combination of new/carryover hours).
- I request my license be renewed and claim an exemption from the **PDH** requirement based upon (select one):
- New Licensee since November 1, 2018
OPTIONAL Between November 1, 2018 and December 31, 2020 I earned _____ (round to 0.5) PDH.
 - Requesting Inactive Status.
 - Active military duty between Jan 1, 2019 & Dec 31, 2020.
 - Requesting Exempt Status (I was born before Jan 1, 1956 AND a PE Licensed before Jan 1, 1996)
- I request my license be placed in a **Non-Renewed Status**. This form is being returned without fees and remove my name from future mailings.

CERTIFICATION – I acknowledge that any person who gives false evidence in the attempt to obtain licensure shall be subject to disciplinary action by the Board.

Printed Name: _____ Date: ____/____/____

Signature: _____ PE # _____

BOARD USE ONLY Receiver Initials: _____
Date Received: _____

Applicant Type: Licensee Other Payment received
Type Payment: Cashier's Check Company Check
 Money Order Personal Check Temp Check

Payment Identifier: _____

Total Payment: \$80 \$120 \$160

Receipt Type(s): Renewal Fee – Professional Engineer \$80.00
Renewal Fee – Professional Engineer – Late (1-60 days) \$40.00
Renewal Fee – Professional Engineer – Late (61+ days) \$80.00