

**Arkansas Board of Licensure
For Prof. Engineers & Prof. Surveyors**
PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.pels.arkansas.gov

**07/01/2019 - 06/30/2021 Renewal Notice for
Professional Surveyor – License Ends with Odd Number**

Name: _____ PS#: _____
Address: _____
City: _____ State: _____ Zip+4: _____ - _____

Board Use Date Rec'd: _____

Receiver Initials: _____
Applicant Type: **Licensee** Other Payment received
Type Payment: Cashier's Check Company Check
 MO (Money Order) Personal Check Temp Check
Payment Identifier (number): _____

Total Payment: **\$60 \$90 \$120**
Receipt Type(s): Renewal Fee – Professional Surveyor \$60.00
Renewal Fee – Professional Surveyor – Late (1-60 days) \$30.00
Renewal Fee – Professional Surveyor – Late (61+ days) \$60.00

Same as above (includes Zip+4 obtained at www.usps.com)
 Change Address to (check one): Home: Other: School: Work:
If Other or School enter Name: _____
If Work, enter Company Name: _____
Address: _____
Ste: _____ Bldg/Floor (if applicable): _____
City: _____ State: _____ Zip+4: _____ - _____
E-Mail: _____
Primary Phone: (____) _____ - _____ Ext: _____
Secondary: (____) _____ - _____ Ext: _____
Fax: (____) _____ - _____

YOUR LICENSE WILL EXPIRE JUNE 30, 2019.

Professional Surveyor Renewal Fee:
\$60.00 – If postmarked prior to June 30

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN JUNE 30. Write your license number on your payment.

IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND RENEWAL FEES WILL INCREASE AS FOLLOWS:
\$90.00 – July 1 to Aug. 31, 2019
\$120.00 – September 1 to June 30, 2021

NOTICE renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Please answer the following and provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

- Are there any complaints or enforcement actions pending against you by another licensing board? YES: _____ NO: _____
- Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES: _____ NO: _____
- Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES: _____ NO: _____

Enter your PDH Carryover as shown in the Online Roster: _____. For renewal requirements including PDH credit conversion, record maintenance, and exemptions, visit Article 20 of the Board's Rules on our website.

Please select one of the following options:

- I request my license be renewed and I earned _____ (round to 0.5) PDH between July 1, 2017 and June 30, 2019.** A total of 30 are required per renewal period (combination of new/carryover hours).
- I request my license be renewed and claim an exemption from the PDH requirement based upon (select one):**
- New Licensee since May 1, 2017.
OPTIONAL between May 1, 2017 and June 30, 2019 I earned _____ (round to 0.5) PDH.
 - Requesting, or continuing in, an Inactive Status
 - Out of the United States or on temporary active duty in the Armed Forces of the United States for a period of time exceeding 120 consecutive days in a year (July 1, 2017 and June 30, 2019).
 - Requesting or continuing in, an Exempt Status (*I was born before July 1, 1959 OR Licensed as a PS before July 1, 1999*).
 - Comity/Out-of-Jurisdiction Licensee – I am licensed in a state where I have met their mandatory Professional Competency requirement of at least 15 PDH per year (circle a state: AL AK ID IA KS MT NC ND NE NH NM NV OH OK OR SC SD TN WV WY).
- I request my license be placed in a Non-Renewed Status.** This form is being returned without fees and removes my name from future mailings.

Printed Name _____

Signature _____ PS # _____ Date _____