

**Arkansas State Board of Licensure  
For Prof. Engineers & Prof. Surveyors  
PO Box 3750  
Little Rock, AR 72203-3750  
Telephone: 501-682-2824 Fax: 501-682-2827  
[www.arkansas.gov/pels](http://www.arkansas.gov/pels)**

**10/1/2019 – 09/30/2021 Renewal Notice for  
DUAL Licensee - ENGINEER License Ends with Odd Number**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_ - \_\_\_\_\_

Same as above (includes Zip+4 obtained at [www.usps.com](http://www.usps.com))  
 Change Address to (check one): Home:  Other:  School:  Work:   
If Other or School enter Name: \_\_\_\_\_  
If Work, enter Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Ste: \_\_\_\_\_ Bldg/Floor (if applicable): \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_ - \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Primary Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext: \_\_\_\_\_  
Secondary: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Board Use** Date Rec'd: \_\_\_\_\_

Receiver Initials: \_\_\_\_\_  
Applicant Type: Licensee  Other Payment received  
Type Payment:  Cashier's Check  Company Check  
 MO (Money Order)  Personal Check  Temp Check  
Payment Identifier (number): \_\_\_\_\_  
Total Payment: \$140 \$210 \$280  
Receipt Type(s):  
Renewal Fee – Professional Engineer \$80.00  
Renewal Fee – Professional Engineer – Late (1-60 days) \$40.00  
Renewal Fee – Professional Engineer – Late (61+ days) \$80.00  
Renewal Fee – Professional Surveyor \$60.00  
Renewal Fee – Professional Surveyor – Late (1-60 days) \$30.00  
Renewal Fee – Professional Surveyor – Late (61+ days) \$60.00

**YOUR LICENSES WILL EXPIRE SEPTEMBER 30, 2019**

**Dual Renewal Fee:**

\$140.00 - if postmarked prior to Sept 30  
(\$80.00 for PE + \$60.00 for PS)

To avoid lapsed licenses, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN SEPTEMBER. 30. Please write your license numbers on your payment.

**IF NOT RENEWED, YOUR LICENSES WILL LAPSE AND RENEWAL FEES WILL INCREASE AS FOLLOWS:**

\$210.00 – Oct. 1 to Nov. 30, 2019  
\$280.00 – Dec. 1, 2019 to Sept. 30, 2021

**NOTICE** renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

***NOTICE! You may renew on-line with a credit card by going to [www.pels.arkansas.gov](http://www.pels.arkansas.gov)***

**Please answer the following** and provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

1. Are there any complaints or enforcement actions pending against you by another licensing board? YES: \_\_\_\_\_ NO: \_\_\_\_\_
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES: \_\_\_\_\_ NO: \_\_\_\_\_
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES: \_\_\_\_\_ NO: \_\_\_\_\_

**Please select one of the following options:**

A total of 40 are required per renewal period (combination of new/carryover hours).

- I request my licenses be renewed and claim an exemption(s) from the PDH requirement(s) for my:**
- PE LICENSE (select one):**
- New licensee since Aug. 1, 2017. OPTIONAL between Aug. 1, 2017 – Sept. 30, 2019 I earned \_\_\_\_\_ (round to 0.5) PDH.
  - Requesting or continuing in an Inactive Status.
  - Out of the United States or on temporary active duty in the Armed Forces of the United States for a period of time exceeding 120 consecutive days in a year (10/1/2017 – 09/30/2019).
  - Requesting, or continuing in, an Exempt Status (I was born before Oct. 1, 1954 AND licensed as a PE before Oct. 1, 1994).
  - Comity/Out-of-Jurisdiction Licensee – I am licensed in a state where I've met their mandatory CPC requirement of at least 15 PDH per year: State \_\_\_\_\_ PE # \_\_\_\_\_.
- PS LICENSE (select one):**
- New licensee since Aug. 1, 2017. OPTIONAL between Aug. 1, 2017 – Sept. 30, 2019 I earned \_\_\_\_\_ (round to 0.5) PDH.
  - Requesting or continuing in an Inactive Status.
  - Out of the United States or on temporary active duty in the Armed Forces of the United States for a period of time exceeding 120 consecutive days in a year (10/1/2017 – 09/30/2019).
  - Requesting, or continuing in, an Exempt Status (I was born before Oct. 1, 1959 OR licensed as a PS before Oct. 1, 1999).
  - Comity/Out-of-Jurisdiction Licensee – I am licensed in a state where I have met their mandatory CPC requirement of at least 15 PDH per year: State \_\_\_\_\_ PS # \_\_\_\_\_.
- I request the following license(s) be placed in a Non-Renewed Status.** PE:  PS:  This form is being returned without fees for the selected license(s) and if both are selected, remove my name from future mailings.

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ PE No. \_\_\_\_\_ PS No. \_\_\_\_\_

