ANSWER FORM
For Use to Reply to Complaints Filed with the Arkansas State Board for Licensure
For Professional Engineers and Professional Surveyors
P.O. Box 3750, Little Rock, Arkansas  72203
Phone (501)682-2824, Fax (501)682-2827

INSTRUCTIONS:
1. Please type or print legibly.
2. Respond completely and directly to statements made by Complainant(s).
3. If more space is required, attach additional pages as needed.
4. Include names, phone numbers, and addresses of persons who can confirm statements made in the answer.
5. Include copies of relevant plats, plans, or other documents.
6. Please be sure to sign this Answer Form and have your signature witnessed by a Notary.
7. Return the completed Answer Form to the Board at the address above.

NOTE: If you are unable to comply with any of these instructions because of a disability, contact the Board for assistance under the provisions of the Americans with Disabilities Act.

NAME OF RESPONDENT

FIRM OR COMPANY NAME   DAYTIME TELEPHONE

ADDRESS   CITY   STATE   ZIP

ANSWER

STATE OF ____________________________

COUNTY OF ____________________________

I, ________________________________________, being first duly sworn, state

Name of Respondent

______________________________________

______________________________________

______________________________________

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Form Revised 05/21/2010
Signature of Respondent

Sworn to and subscribed before me this ___________ day of _________________________, 20__________

(SEAL)

Notary Public

My commission expires: ________________________________

List below the persons who can confirm all or part of your foregoing statements:

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