

**Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors
PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels**

**Renewal Notice for DUAL Licensees
with an EVEN ENGINEER LICENSE NUMBER
10/1/2016 – 09/30/2018**

PDH Carryover (visit Search for a Licensee): PE: _____ PS: _____
Name: _____

Address: _____

City: _____ State: _____ Zip+4: _____ - _____

- Same as above (includes Zip+4 obtained at www.usps.com)
 Change Address to (check one): Home: Other: School: Work:

If Other or School enter Name: _____

If Work, enter Company Name: _____

Address: _____

Ste: _____ Bldg/Floor (if applicable): _____

City: _____ State: _____ Zip+4: _____ - _____

E-Mail: _____

Primary Phone: (____) _____ - _____ Ext: _____

Secondary: (____) _____ - _____ Ext: _____ Fax: (____) _____ - _____

Board Use Date Rec'd: _____

Total Payment: **\$140 \$210 \$280** Receiver Initials: _____
Applicant Type: Licensee Other Payment received
Type Payment: Cashier's Check Company Check
 MO (Money Order) Personal Check Temp Check
Payment Identifier/number: _____

Receipt Type(s):
 Renewal Fee – Professional Engineer \$80.00
 Renewal Fee – Professional Engineer – Late (1-60 days) \$40.00
 Renewal Fee – Professional Engineer – Late (61+ days) \$80.00
 Renewal Fee – Professional Surveyor \$60.00
 Renewal Fee – Professional Surveyor – Late (1-60 days) \$30.00
 Renewal Fee – Professional Surveyor – Late (61+ days) \$60.00

YOUR LICENSES WILL EXPIRE SEPTEMBER 30, 2016

Dual Renewal Fee (\$80.00 for PE + \$60.00 for PS):
 \$140.00 - if postmarked prior to Sept 30

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN Sept. 30, 2016. Please write your license number on your payment and allow 3 to 4 weeks for your paper renewal to be processed.

IF NOT RENEWED, IT MUST BE REINSTATED!

REINSTATEMENT FEE:

\$210.00 – Oct. 1 to Nov. 30, 2016
 \$280.00 – Dec. 1, 2017 to Sept. 30, 2018

NOTICE renew online and your renewal is processed within 24 hours compared to the 3-4 weeks that a paper copy requires.

As renewals are processed, the "Online Roster Search" expiration date on the website will be 30-Sept-18. Current contact information may also be verified online.

**NOTICE! Until March 31, 2017 you may renew on-line with a credit card by going to www.pels.arkansas.gov
RENEWALS PROCESSED ONLINE WILL NO LONGER BE CHARGED A TRANSACTION FEE!**

Please select one of the following three (3) options:

- I wish the following license(s) to be placed in a Non-Renewed Status.** PE: PS: This form is being returned without fees for the license(s) I'm not renewing and if both are selected, wish to remove my name from future mailings.
- I earned (rounded to the nearest 0.5) Professional Development Hours (PDH)** between October 1, 2014 – September 30, 2016 as shown in **Parts II and III** on the reverse side. A total of 40 (combination of new/carryover hours) are required per renewal period. For information regarding PDH renewal requirements, credit conversion, record maintenance, and exemptions, visit Article 20 of the Board's Rules on our website.
- I qualify for an exemption from the PDH requirements** (check one & INCLUDE APPROPRIATE FEE) for my:
 - PE LICENSE based upon:**
 - New licensee since Aug. 1, 2014. OPTIONAL I earned (to the nearest 0.5) _____ PDH between Aug. 1, 2014 – Sept. 30, 2016.
 - Requesting or continuing in an Inactive Status.
 - Out of the United States or on temporary active duty in the Armed Forces of the United States for a period of time exceeding 120 consecutive days in a year (10/1/2014 – 09/30/2016).
 - Requesting, or continuing in, an Exempt Status (I was born before Oct. 1, 1951 AND licensed as a PE before Oct. 1, 1991).
 - Comity/Out-of-Jurisdiction Licensee** – I am licensed in a state where I've met their mandatory CPC requirement of at least 15 PDH per year (circle 1 of these approved states: AL GA IA IL KS LA ME MO MS MT NC ND NE NH NM NV OH OK OR SC SD TX WV WY), PE # _____.
 - PS LICENSE based upon:**
 - New licensee since Aug. 1, 2014. OPTIONAL I earned (to the nearest 0.5) _____ PDH between Aug. 1, 2014 – Sept. 30, 2016
 - Requesting or continuing in an Inactive Status.
 - Out of the United States or on temporary active duty in the Armed Forces of the United States for a period of time exceeding 120 consecutive days in a year (10/1/2014 – 09/30/2016).
 - Requesting, or continuing in, an Exempt Status (I was born before Oct. 1, 1956 OR licensed as a PS before Oct. 1, 1996).
 - Comity/Out-of-Jurisdiction Licensee** – I am licensed in a state where I have met their mandatory CPC requirement of at least 15 PDH per year (select a state: AL AK ID IA KS MT NC ND NE NH NM NV OH OK OR SC SD TN WV WY), PS # _____.

Printed Name _____

Signature _____ Date _____

PE No. _____ Status: _____ PE PDH carried forward: _____

PS No. _____ Status: _____ PS PDH carried forward: _____

