

**Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors**

PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels

**01/01/2016-12/31/2017 Renewal Notice for
Engineer Intern – License Ends with Odd Number**

Board Use Date Rec'd:

Total Payment: \$10 \$15 \$20 Receiver Initials: _____
Applicant Type: Licensee Other Payment received
Type Payment: Cashier's Check Company Check
 MO (Money Order) Personal Check Temp Check
Payment Identifier/number: _____
Receipt Type(s): Renewal Fee –Engineer Intern \$10.00
Renewal Fee –Engineer Intern – Late (1-60 days) \$ 5.00
Renewal Fee –Engineer Intern – Late – Late (61+ days) \$10.00

Name: _____ EI #: _____
Address: _____
City: _____ State: _____ Zip+4: _____ – _____

Same as above (includes Zip+4 obtained at www.usps.com)
 Change Address to (check one): Home: Other: School: Work:
If Other or School enter Name: _____
If Work, enter Company Name: _____
Address: _____
Ste.: _____ Bldg/Floor (if applicable): _____
City: _____ State: _____ Zip+4: _____ – _____
E-Mail: _____
Primary Phone: (____) _____ – _____ Ext: _____
Secondary: (____) _____ – _____ Ext: _____
Fax: (____) _____ – _____

YOUR LICENSE WILL EXPIRE DECEMBER 31, 2015

Engineer Intern Renewal Fee:
\$10.00 – If postmarked prior to Dec 31

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN DECEMBER 31, 2015. Please write your license number on your payment and allow 3 to 4 weeks for your paper renewal to be processed.

IF NOT RENEWED, IT MUST BE REINSTATED!
REINSTATEMENT FEE:

\$15.00 – January 1 to February 28, 2016
\$20.00 – March 1, 2016 to December 31, 2017

NOTICE renew online and your renewal is processed within 24 hours compared to the 3-4 weeks that a paper copy requires.

As renewals are processed, the Online Roster (Search for a Licensee) expiration date on the website will be 31-Dec-17. Current contact information may also be verified online.

**NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov
NO TRANSACTION FEE OR STAMP REQUIRED FOR RENEWALS PROCESSED ONLINE!**

Please select one of the following for your Engineer Intern License:

- I wish to renew my license and my renewal fee(s) are enclosed.
- I wish my license to be placed in a Non-Renewed Status. This form is being returned without fees and removes my name from future mailings.

Printed Name _____

Signature _____ EI # _____ Date _____